

Workplace Giving Authorisation Form

To authorise regular donations to *Wishlist* please complete this form and return to your Payroll Manager.

Full Name: _____

Company: _____

Employee Payroll Number: _____

Business Unit: _____

Email Address: _____ @ _____

Postal Address: _____

Work Phone Number: _____

Mobile Phone Number: _____

I would like to donate the following amount each pay period to *Wishlist*:

\$50

\$30

\$10

Other _____

Please deduct this amount from my regular pay and transmit to *Wishlist*.

I authorise deductions to commence on the first pay date after receipt of this authorisation.

This authority will remain in force until cancelled in writing.

Information for Payroll Managers:

Please email completed forms to sc-wishlist@health.qld.gov.au or post to:

Marketing and Communications Manager

Wishlist - PO Box 2610, Nambour QLD 4560

APPROVAL AND DECLARATION

I authorise _____ to implement the Workplace Giving arrangements as stated above.
(your company name)

The arrangements will commence with my next available pay and until further notice. I understand that Workplace Giving deductions will be made from my pre-tax pay, so that I will receive the tax benefit immediately. I acknowledge that small fortnightly donations may not have an impact on my fortnightly tax withheld. I understand that once a deduction has been made it cannot be recovered. I acknowledge that donations made under this arrangement are made voluntarily and unconditionally and I will not benefit from the donation other than the benefit of the deduction itself.

A summary of all payroll deduction donations will show on my annual PAYG Payment Summary issued at the end of each financial year, for inclusion in my Tax Return. This information is provided as a general guide only. If you require further assistance, it is recommended that you seek independent personal taxation or financial advice, or visit www.ato.gov.au for further information.

Signature: _____

Date: _____



SUNSHINE COAST HEALTH FOUNDATION

There for you